

**BUILDING WORK**  
Use this form for:

**Notice of Work**  
**Application for a Certificate of Likely Compliance**  
**Application for a Building Permit**

**Section 97**  
**Section 130**  
**Section 139**

To:  *Building Surveyor*  
 *Address*  
  *Suburb/postcode*

Form **2**

Application for (X applicable):  
 Permit  Certificate of Likely Compliance  Notice of Work   
 Certificate of Completion\*  (X to grant approval for Certificate to be issued following final inspection)

\*Standard of Work Certificate and applicable fees must be submitted prior to Certificate of Completion being issued, in accordance with section 203 or section 127 of the *Building Act 2016*.

**Applicant/Owner details:**

*Note: Only an owner or agent of the owner may make an application*

Owner:  Contact person:   
 Address:  Phone No:   
  Fax No:   
 Email:

Owner builder: Yes:  (X if applicable) Registration No:

Agent\*:  Contact person:   
 Address:  Phone No:   
  Fax No:   
 \*Agents to be authorised in writing by the owner Email:

**Building Surveyor details:**

Building Surveyor:  Category:   
 Address:  Phone No:   
  Fax No:   
 Licence No:  Email:

**Details of building work:**

Type of work (X applicable): Permit work  Notifiable work  Protection work   
*Building Act 2016: Part 6*  
 Planning approval (X applicable): Discretionary use  Permitted use  Exempt   
 Plumbing approval (X applicable): Lodged  Received  Exempt

Address:  Lot No:

Address:   Certificate of Title No:

Description of work:  *(new building / alteration / addition / repair / re-erection / other)*

Use of building:  *main use* Building class:

Has any building work been performed on the building since 1 January 2017? Yes:  No:

*If yes, please submit copies of the Building permit and associated documentation for the previous work*

**Other details:**

Area: m<sup>2</sup> existing building floor:  new floor:  land:

Material: floor:  walls:  roof:  frame:

Value of work: \$  contract price:  estimate:  No. of dwelling units:

[inclusive of GST]

**Building Services Provider details:**

**Architectural – Designer:**  Category:

Business name:

Business address:  Phone No:

Fax No:

Licence No:  Email:

**Engineer – Designer:**  Category:

Business name:

Business address:  Phone No:

Fax No:

Licence No:  Email:

**Services – Designer:**  Category:

Business name:

Business address:  Phone No:

Fax No:

Licence No:  Email:

**Builder:**  Category:

Business name:

Business address:  Phone No:

Fax No:

Licence No:  Email:

<b>Documents and certificates provided:</b>	
---	--

The following specified documents and certificates are provided with this application -

*Document or certificate description:*

*Prepared by: (Licence No. if applicable)*

3 Copies of documents specified in the Director's Specified List	
--	--

**The building work will be carried out in accordance with the *Building Act 2016, the Building Regulations 2016* and the National Construction Code.**

*Name: [print]*

*Signed:*

*Date:*

Owner/Agent:  
*(Delete one not applicable)*